

Ward Elementary School PTA
Executive Board Meeting
September 10, 2014

The meeting was called to order by president Angela Green at 6:04 pm.

In attendance: Angela Greene, Lisa Brooks, Cindy Blakley, Pete Phillips, Bryan Almasian, Charlotte Cecil, Cheri Champman, Cadrina Parker, and Lisa Beggs.

Angela welcomed new board members Cadrina Parker, fundraising and Cindy Blakley, secretary. The board voted to accept the new board members and with the addition of the new members, critical positions on the executive board are now filled.

The minutes from August board meeting were reviewed and approved as presented.

President's report—the first PTA event will be back to school night. Angela will make a brief presentation highlighting PTA activities/projects. Membership will have 2 tables to accept membership and encourage volunteers. There will be county PTA training opportunities September 20th and 22nd. Ward PTA needs a county council representative and a lay advisory committee representative. Recruiting for those representatives is ongoing.

Treasurer's report—the audit was completed and in good order. Current balance as of the August bank statement is \$5123.80. Detailed treasurer's report is attachment 1.

Old business

Review and approve the 2014-2015 budget. As always the proposed budget is dependent on the success of Fundraisers throughout the year. The proposed budget was amended to reflect the addition of reimbursement funds for 2 additional teachers. The final budget will need to be presented to the general membership for approval.

Review and approval of the 2014-2015 PTA calendar. After discussion about the logistics of trunk or treat, it was decided that the event would be removed from the calendar. Students will still have something special for that day during school. The calendar was approved as amended.

Changes to the board.

New business

Volunteers—there will be a sign in log in the office for volunteers. There was discussion on how to reach volunteers. In an effort to get more information out to parents and involve more parents, teachers will be asked to have a parent volunteer as a liaison to the board.

Committee Reports

Membership—29 members joined at the open house in August. There will be a drawing from members joining through October for a gift basket. Membership will have two tables at back to school night and will continue to reach out to parents. The class with the most members will be recognized with a pizza party.

Communications—the website and facebook page is up and running. There was discussion on how to get information out to more parents. Lisa will look into QR codes that will link back to the website and facebook page. There will also be a PTA Board at the front of the building where information and opportunities can be posted.

Fundraising—the fall fundraiser is set and will begin in October. Spirit nights at various local businesses have been scheduled and are on the PTA activities calendar.

Box Tops—collection of box tops continues.

Thanksgiving initiative—PTA will sponsor food baskets for the Thanksgiving holiday. PTA will request donations from Food Lion to help with this project.

Meeting adjourned at 7:37 pm

Respectfully submitted, Cindy Blakley, secretary